**MOUMI**

129 Shady Spring Trl, Georgetown, TX 78628 ∙ 443-961-2005 ∙

**CAREER OBJECTIVE**

With IT experience of almost 16 years and PMP, ASM, ITIL and ISTQB certifications, I am looking for Project Leadership opportunities to apply my analytical acumen, innovative mindset, and leadership skills.

**EXPERIENCE**

**Highmark - Austin, USA Nov 2022 - Current**

**Project Manager, Project - Healthtech Innovate, Highmark, USA**

## *As a Project Manager for the HealthNet team, I managed projects ranging from simple to complex, collaborating with cross-functional teams to deliver business solutions while adhering to constraints of scope, quality, time, and budget.*

## Liaised between business and technical areas to achieve on-time, on budget and on-spec project completion, merged customer and user needs WI business requirements, budgetary restrictions, and logistical considerations to meet project deliverables.

## Created roadmap of the project as required; Managed Software Development Lifecycle; Ensured effective change management occurs throughout the course of the project.

## Responsible for delivering and monitoring documents such as Project Charter, Project Plan, Project Change Request and Budget Estimate.

## Assigned, scheduled, reviewed, and monitored project work to ensure that progress is within expected guidelines and is completed on time and within budget; Mitigated project risk factors through careful analysis and planning.

## Maintained effective lines of communication among project team, stakeholders, and management.

## Delivered Weekly Status Report to effectively communicate throughout the project lifecycle and maintain a constructive customer relationship.

## Wipro Limited. – Kolkata, India Feb 2018 – Feb 2020

## Project Leader, Project – Clearing & Settlement QA, Open Visa Net, Visa, USA. Oct 2019 – Feb 2020

*As a project leader of the Open Visa Net team, I collaborated with cross-functional teams to understand the code and gather all related information for translation of the code.*

* Collaborated with cross-functional teams as representative of Clearing & Settlement team; provided input and validated findings in creating translated code as part of requirement gathering.
* Worked as Clearing and Settlement expert for all project Test planning development; led project review meetings with senior client leadership, drafted action plans, and managed client relationship.

## Project Leader, Project – Clearing & Settlement QA, Visa, USA. Feb 2018 -Sep 2019

*As a project leader of the Clearing and Settlement team, I collaborated with technical stakeholders, allocated work to the team, carried out the execution, monitoring and controlling phases of the project to deliver high quality products and services that meet business requirements and expectations.*

* Collaborated with cross-functional teams as representative of Clearing & Settlement team; provided input and validated findings in creating end-to-end QA process. Worked in a multicultural and dynamic environment with minimal guidance and displayed strong interpersonal skills.
* Managed QA Environments, worked with Project Managers to provide QA estimates, schedule planning and providing status updates. Worked collaboratively with other QA teams for integration and interface testing activities.
* Fostered partnerships with upstream and downstream teams including system analysts, architects, developers, and clients to ensure alignment and consistency in reducing product risk.

## RS Software (I) Ltd – Kolkata, India 2006 – 2017

The Global e-payment ecosystem expert for over 20 years, RS Software provides electronic payment solutions across the entire transaction life cycle to leading Domestic and International card network associations.

## Senior Tester, Project – Edge Pay, Global Electronics Technology, USA. Feb 2017 – Oct 2017

*As senior Tester and domain expert I managed client relationship, resource allocation and delivery tracking and end-to-end QA process for Edge Pay, a digital payments initiative with API for Merchants and agents.*

* Allocated human / system resources, managed cross-functional multi-cultural team, oversaw delivery tracking, and analyzed and reported status to improve resource planning and prepare action plans; managed client relationship, formulated key deliverables, and implemented strategies to enhance customer support and issue resolution.
* Created training materials and conducted quarterly Clearing & Settlement application and technical training sessions to reduce knowledge gaps; cross-trained analysts across multiple teams and locations on Card Payment Systems to meet immediate business demands.
* Oversaw all project Test planning and Test strategy development, management and reporting functions and activities; led project review meetings with senior client leadership, drafted action plans, and managed ongoing client relationship.

## Senior Tester, Project – TSYS Draft 256, Pivotal Payments, USA. Oct 2015 – Jan 2017

*As senior Tester and domain expert I managed client relationship, delivery tracking and end-to-end QA process including requirement analysis, test planning / design, test case development, test case execution, defect reporting and status reporting.*

* Owned end-to-end implementation of complex e-commerce business solutions including requirements gathering, business analysis, project planning, project monitoring and project status reporting; collaborated with key stakeholders and customers to develop long-term strategies to optimize technology implementation and utilization.

## Project Leader, Project - Clearing & Settlement, Visa Inc. Aug 2006 – Sep 2015

*Managed team of 6 and provided payments domain and quality assurance expertise including requirement analysis, test planning / design, test case development, test case execution, defect reporting and status reporting. Worked as Mainframe expert for business scenario implementation pertaining to payments.*

* Collaborated with cross-functional teams as representative of Clearing & Settlement team; provided input and validated findings in creating end-to-end QA process. Worked in a multicultural and dynamic environment with minimal guidance and displayed strong interpersonal skills.
* Managed QA Environments, worked with Project Managers to provide QA estimates, schedule planning and providing status updates. Worked collaboratively with other QA teams for integration and interface testing activities.
* Performed Test Strategy & Test Planning using industry best practices and work collaboratively with other QA teams for Integration & Interface testing activities.

##### TECHNICAL SKILLS

* *Languages:* COBOL, JCL in MVS
* *Operating Systems:* DOS, WINDOWS, MVS
* *Tools/Platforms:* ISPF, FILEAID, FADB2, QMF, SPUFI, ESP, JIRA, ALM, CTM, TSO Utilities, IBM Utilities
* *Database*: DB2, PostgreSQL
* *File Systems:* Flat File and VSAM
* *Test Management:* Test Link, TestRail, HP ALM
* *Defect Management:* Jira, Rational Clear Quest, Redmine
* *Project Management Tools: Jira, Confluence, MS Office, MS Project*

##### ADDITIONAL INFORMATION

* *Work Visa Status:* H4 EAD (valid till February 2026), H1B (expired and renewable)
* *Certifications:* PMP, ASM, ITIL Foundation, ISTQB Certified.
* *Interests:* Cooking Indian Cuisine