**Sailaja Kodali  
Certified SAFe 6 Scrum Master /Project Manager**

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**Professional Summary:**

* Around 9 years of experience as Project Manager, Scrum Master and Business Analyst in software, Financial, Manufacturing, Semiconductor, Banking sectors and a profound understanding of Business Process Flows, Case Tools, and Business Analysis.
* Expertise in strong customer service, analytical thinking, problem solving and relationship management experience.
* Experience in conducting GAP Analysis, User Acceptance Testing (UAT), SWOT Analysis, Cost Benefit Analysis and ROI Analysis, NPV, conducting feasibility studies, scope.
* Full Lifecycle Salesforce implementations, Migrations, Integrations, and Support on various projects.
* Establish team working agreement based on scrum values and help build a high performing self-organized team.
* Extensively involved in the modelling and development of reporting Data warehousing systems and Business Intelligence architecture team.
* Leverage Confidential TFS (Kanban board) to manage and visualize Sprint and Product Backlog
* Facilitate scrum process including sprint planning meeting, daily scrum meeting, sprint review meeting, retrospective meeting, and product backlog grooming meeting.
* Responsible for maintaining high performing team.
* Experience in Guidewire suite PolicyCenter, ClaimCenter.
* Hands on experience with Guidewire Policycenter for General Claims.
* Experience working on post go-live stabilization team for product costing and fixed asset accounting.
* Worked on various Guidewire integration concepts like Batch Processing and web services.
* Leveraged synergies and led transformation, infrastructure, integration initiatives for analytics, mobile, ERP, IAM, digital marketing, CRM, content and identity management, data governance & compliance initiatives.
* Collaborate with department heads, stakeholders, and the Executive team to establish scope, project goals, project chartering, priorities, timelines, and other project deliverables.
* Facilitated meetings (project planning, daily stand-up meetings, reviews, retrospectives, sprint, and release planning) identified and removed impediments for the Scrum teams directly or via escalation; reinforced overarching objectives to teams; worked with Owners on release planning, captured meaningful metrics on improving team performance as needed.
* Reinforced best practices and Scrum processes.
* Served as a servant leader to the scrum team by identifying and removing impediments that negatively affected the sprint goal or team environment.
* Experience in working with agile lifecycle, and/or tracking, and process management tools like Rally, Version One and JIRA.
* High level understanding in Manufacturing Execution systems and Siemen’s technology stack.
* Designed several dashboards using Tableau Desktop, Tableau server.
* Demonstrated experience and ability to write detailed Business Requirements Document (BRD), Use Case Specifications, Functional Specifications (FRD) and work within tight deadlines.
* Experience using application servers such as Jboss and Apache Tomcat.
* Nevis Network – BIOS for an AMD chipset-based platform.
* Worked on various firmware and system aspects of interfacing the baseband unit (BBU) of a 3GPP cellular based station to RFICs.
* Managed project vision, strategy, prioritization and scope between development teams and business to ensure projects met business goals and objectives
* Successfully created and prioritized User Stories from Product Backlog.
* Subject Matter Expertise (SME) in Investment Banking, Fixed Income Products, Risk Analysis, Asset Management – Risks & Returns, Portfolio Analysis.
* Increased value by planning deployment, unit testing, system integration testing, regression testing, end to end UAT, and PIV (post implementation validation)
* Created and executed JMeter scripts for performance testing.
* Assist the project manager in organizing meetings with developers and quality analysts to discuss business requirements, test planning sessions, resource allocation, project sizing, business approvals and release dates.
* Customized publishing pages with workflows in SharePoint designer.
* Facilitate estimation meetings using relative effort estimation techniques. Gather/report all relevant Agile metrics burn down charts and team velocity
* Train, guide and assist development groups in use of Confluence.
* Installed and configure APACHE Plug-ins for WebLogic
* Facilitate estimation meetings using relative effort estimation techniques. Gather/report all relevant Agile metrics burn down charts and team velocity
* Expertise in the Capability Maturity Model CMM and Project Management Body of Knowledge PMBOK, RUP, and Agile Software Development Methodologies.
* Use Tableau Server to publish reports online, clean and merge data in data files from all data sources — to be used in Tableau.
* Upgrades to Market Prominence MP to support CMS spring 2011 changes for Medicare data submission.
* Expert with the bug tracking tool like JIRA, Asana, Splunk.
* Proven track record in implementing VEEVA CRM, Master Data Management (MDM).
* Architected CIM to support both MDM and CRM.
* Tested REST API using REST Assured.
* Project management professional of full understanding of various PM frameworks like Asana, Slack.
* Online systems to support Healthcare Provider Network maintenance. These systems include Provider Contracting, Contact Relationship management CRM, Outreach campaign, Surveys, etc.

**Certifications:**

* SSM – Certified SAFe 6 Scrum Master, Certificant ID: 47075412-6802
* CSM – Certified Scrum Alliance, Certificant ID: 001514736
* AWS

**Technical Skills:**

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| **SDLC Methodologies** | SAFe Agile, Agile-Scrum, Waterfall, and Kanban |
| **Work Management Tools** | Azure, JIRA, Clarity, MS-Project, MS Share Point, Office One Note. |
| **Modeling Tools** | MS Visio, Balsamiq, UML, Erwin, Power Designer, TFS, Mockingbird, Microservices, SOA, Tableau. |
| **QA Tools** | Quality Center, Test Director, QTP, Bugzilla, ClearQuest |
| **Technologies** | Java & mobile technologies, Salesforce, Cloud & Virtualization Technologies (AWS, Azure, Cloud Foundry, VMWare), DevOps CI/CD (Ansible, Vagrant, Jenkins, Docker, Puppet) |
| **Office Tools** | MS Word, MS Excel, MS SharePoint, MS Project, MS Visio, MS Access, Project Planner |
| **Defect Tracking tool** | JIRA, Rally, JMeter, Splunk, Kibana, Asana |
| **Databases** | MySQL, SQL Server, Oracle, AMANDA |

**Professional Experience:**

**AD&CO (Andrew Davidson & Co), Atlanta, GA Jan 2021 - Current**

**Sr Technical Project Manager/ Scrum Master**

**Responsibilities:**

* Configured and created JMS Queues and Topics, Connection factory, Data sources and connection pools.
* Installation and configuration of Oracle 11g on Sun Solaris, HP and Window Operating systems.
* Design and deployed backup and recovery strategy using Oracle Recovery Manager RMAN, Shell scripts, import and export and integrate VERITAS NetBackup with RMAN.
* Develop, load scripts for extracting, transforming & loading data into Tableau.
* Developed the efficiency of administration console and lead managing the Confluence upgrades
* Ensure the flow of information from JIRA to Confluence is smooth
* Validated policy and claim data to assure every details as populated legacy system WINS to Guidewire Claimcenter.
* Custom development on Sales cloud and Service cloud of their Salesforce instance
* Perform database performance tuning activities undertake troubleshooting, research and finding solution of complex database problems by closely monitoring and tuning database performance issues, identifying problems, and implementing solutions ensuring the database is running at optimum speed and with efficiency.
* Worked closely with the Enterprise Data warehousing team and Business Intelligence Team to understand repository objects that supports business requirements and process.
* Ability to Scope the business area of analysis by utilizing the project charter to further identify the level and complexity of the business analysis effort.
* Ability to Support requirements and change management by identifying areas of impact.
* Elicit critical requirements using various tools and techniques.
* Led the adoption of agile using Kanban boards in Jira with vendors for implementation of ensuring security, policy management and application access via VDI, enabling Active Directory integration for roles and profiles for Identity and Access management (IAM) using MFA.
* Experienced in the implementation of DSP embedded firmware hardware solutions.
* Experienced Agile Software Development professional with outstanding qualifications and track record in delivering and managing agile software projects.
* Responsible for designing, developing and deploying collaboration portal and master data workflow in SharePoint.
* Over three years of hands-on experience as a Scum Master and three years of Cyber Security Analyst with strong communication skills, ability to effectively manage a technical team, quickly comprehend complex subjects and guide products through the full requirement, release and support lifecycle
* Strong technical command of project management tools: Jira, Rally, Virtual Studio
* Led three agile teams through a transition into one new delivery team, as Scrum Master and LEAN/Agile Coach.
* Involved in every phase of the life cycle gathering all the key requirements in the project from design, Analysis, Development, testing and deployment of the solution in the MS Dynamic CRM.
* Continued to develop and refine coaching and training materials to advance the Scaled Agile Framework transformation.
* Extensible used Tableau for building analysis flow for the monitoring asset class performance
* Created and maintained Product Backlog for business system functionality, identify and validate business needs.
* Coached the team about testing and TDD that enabled in making a swift transition to test automation.
* Implemented the concept of Lab-Weeks to foster sense of innovation in teams, three out of the five prototypes build during these lab-weeks got recognition at enterprise level and got budgeted to be full scale implementation projects.
* Introduced practices like pair programming and test-driven development (TDD).
* Reverse-Engineering under placed project to upgrade Capital Market application called GPM FileNet.
* Created business process model pilot project with extends to high level scope to requirements and followed with technological diagrams.
* Proficient in creating the JIRA metrics dashboards in Confluence
* Create, schedule and run the scenario using JMeter scripts.
* Experience in business process analysis/ modelling and worked on variety of Business and Financial applications including Insurance, Digital Asset Management, Asset & Wealth Management and OLTP applications.
* Experienced in writing Gherkin that can be understandable by Cucumber
* Developed the BI Strategy and a 3 year BI roadmap in alignment with corporate goals.
* Led the tool standardization exercise to minimize the BI tools used in the organization.
* Involved in writing test cases for unit testing using JUnit and Selenium for UI automation.
* Led the team in defining and delivering BI deliverables like Data Quality, MDM, Policies and training.
* Extensive knowledge about Salesforce.com implementations configuration and customization
* Co-ordinate the design and pre-Implementation meeting and providing the business end plan.
* Experience in Automation testing using Rest Assured frameworks and Selenium Web Driver.
* Extensive experience with HPSM for creating CO, Analyzing the ASV and ENV.

**Subaru of America, Cary, NC Aug 2018 – Dec 2020**

**Agile Project Manager/Scrum Master**

**Responsibilities:**

* Created user stories, estimated user story effort, developed information radiators and product content, performed quality assurance testing, created product documentation and marketing materials
* Developed, evaluated, and improved manufacturing methods utilizing the knowledge of Lean Manufacturing principles, product design, materials processes.
* Personally responsible for maintain an accurate, detailed layout of the entire manufacturing facility.
* Responsible for day-to-day project scheduling of resource on the project, submitted weekly progress status reports to project Management Committee.
* Created and maintained detailed Milestones and summary schedules using MS Project.
* Managed deliverables, schedules, costs and subcontractors for multiple projects ensuring that the appropriately allocated and the goals, objectives and budgets were in accordance and drive successfully wif prpgram and organizational roadmaps.
* Helped company scale Agile and Scrum best practices across multiple onshore and offshore projects using Scaled Agile Framework (SAFe) processes and best practices, and facilitated Scrum of Scrums
* Major project success metrics included development of the first fully customer-configurable CRM application for small-to-medium businesses at 58% of the retail price of the closest competitor
* Valuable experience in analyzing IAM logs, IAM application server logs, provisioning server logs to troubleshoot various authentication/endpoint related issues.
* Automated all the manual reports by help of Tableau refresh methods for all dashboards
* We transform the way companies define success at B2B events by enabling them to capture, distribute and analyze meeting data and integrate into various systems like Salesforce, Marketo, MS Exchange, etc.
* Served as the primary instructor for Confidential Exam Prep, Agile Project Management and Scrum courses hosted by Confidential at corporate locations and at PMI-sponsored Agile/Scrum Training events including boot camps, dinner meetings, professional development days and other special events
* Plans the work based on the priority of different projects; identifying the crucial and priority of the project to deliver on time and budget.
* Perform requirements gathering, business process workflows, creating templates to improve the efficiency for a Confluence user.
* Managed the day-to-day engagement with the vendor in defining and establishing BICC.
* BIOS for a Lindenhurst based embedded platform.
* BIOS for an AMD chipset-based platform.
* Ensured compliance of quality standards in CAD drawings.
* Redesigned drawings according to markups and specifications.
* Translated and converted hand drawings and sketches into CAD systems.
* Created custom web pages in SharePoint.
* Works closely with Operations/client and the Client to define, analyze and gather requirements for several different platforms and Correspondence to assist the business owner by translating these needs into functional specifications.
* Create team specific Agile process in JIRA to move from one task to another.
* Extensively worked on JMeter to create Thread Groups and test Web Application for key business scenarios.
* Created Current Process Flow as-is processing Future Process Flow to-be process using MS Visio
* Experience in application development with Web Services using SOAP with WSDL
* Experience with XML, XSLT, Java Script, HTML, and CSS
* Extensive knowledge on Application Servers like WebSphere, WebLogic, and Apache Tomcat
* Extensively used IDEs like RAD, Eclipse.
* Developed and tested MS Dynamics CRM client-side programming language using the Microsoft Dynamics CRM Customized SDK tool kit.
* Responsible for designing the ASP.NET application authentication using .NET Framework.
* Experience on GIT, VSS, Serena, ClearCase and CVS version control tools
* Worked on developing SQL queries using Oracle 8i/9i/10g, Teradata databases

**Progressive Digital Media Private Limited, India Aug 2015 – Dec 2017**

**Scrum Master**

**Responsibilities:**

* Established an informal, open-door relationship for stakeholders. Implemented a new meeting; Stakeholder Demo Planning that occurs after each Iteration is complete to ensure smooth, informative presentations and allows every team member to shine.
* Collaborate with department heads, stakeholders, and the Executive team to establish scope, project goals, priorities and timelines.
* Utilize integration options using Tableau Desktop, Tableau Server & Tableau Reader to minimize overall end user licensing requirements.
* Salesforce implementation, administration/configuration, customization, and support.
* Established “One Team” mentality and encourage the team to be more cross-functional.
* Provide leadership and direction for project teams to thrive, become more self-organizing and grow to be successful.
* Expert at identifying impediments, bringing issues to resolution, and escalating them as needed.
* Effectively manages and controls project risks and changes to ensure successful product releases.
* Proactively report progress to the Product Owner.
* Act as VEEVA Vault Subject matter Expert in recommending fixes and enhancements to production Vaults.
* Worked directly with the business owners to gather requirements for VEEVA Vault and translate those business requirements into technical specifications.
* Create complex JIRA workflows including project workflows, field configuration.
* Monitor and analyze log files by importing from SPLUNK dashboard.

**Soft serve Solutions, India May 2014 – July 2015**

**Scrum Coaching Consultant**

**Responsibilities:**

* Manage application maintenance outsourcing & software contract agreements; Implement and monitor standards around scope management, financial management, service level agreements (SLA), ensure compliance to mitigate risk, increase service/business Impact &reduce costs.
* Identifying risks, focusing on early mitigation and Contingency Plans or elimination of risks
* Working closely with IT team to manage functional, Regression and automated Testing
* Removing impediments to Team’s progress and Coaching teams in Self-organization & Cross functionality.
* Served as a technical advisor and primary implementor for new capabilities for JIRA.
* Knowledge of Scrum, Agile practices, and techniques - XP, Kanban, SAFe, Test-Driven Development (TDD)
* Facilitating Agile ceremonies - daily stand up, Sprint planning/review, backlog grooming, retrospective
* Experienced in gathering business requirements and translating them into Portfolio, Epics, Sub-Epics, Features and User Stories and delivering a Minimum Viable Product (MVP) product.